

If a student is suspected of being under the influence in school/on school grounds:

1. The student will be escorted to the nurse by a dean or administrator. The student is explained why he/she was sent down. SAC is notified.
2. Nurse takes vital signs and contains the student in her office.
3. Parents are called and told of the referral and that they need to come in and take their child for a drug screen within 24 hours. Parents meet with SAC and/or Dean.
4. Student will be readmitted to school after proof (either verbal or in writing) that student has complied with drug screen assessment
5. Drug/alcohol assessment results are sent to the SAC.
6. If negative, student meets with SAC for follow-up.
7. If positive, student may be suspended and meets with SAC for follow -up and intervention. Parents are informed.
8. The referring staff person is notified that student was sent out for a drug screen, all other information is kept confidential.